

# **POSITION OPENING**

Challis, Idaho

**Custer Telephone Cooperative, Inc.**  
**will be accepting applications and resumes for the following full time job position.**

## **Controller**

### **Job Description:**

Specific responsibilities include receipts and disbursements, accounting and financial record keeping and reporting, short-term investments and management of cash flow, and tax return preparation. Maintains all telco accounts and accounting records. Maintains general and subsidiary ledgers and prepares operating and financial statements. Examines a variety of financial statements and transactions for completeness, internal accuracy and conformity with established accounting classifications. Directly or indirectly manages clerical and bookkeeping activities as well as accountants or bookkeepers. Ensures all transactions are recorded in accordance with generally accepted accounting principles and industry regulations. Prepares and/or reviews all local, state and federal reports. Assists and/or prepares annual budget and five-year business plan.

### **Minimum Requirements:**

Bachelor's Degree in Accounting  
10 years experience

### **The following qualifications will be helpful:**

CPA  
Telecommunications accounting experience

### **Salary**

Dependent upon experience and qualifications  
Full benefits package

Applications are available on our website [www.custertel.net](http://www.custertel.net)

### **Submit resume and application to:**

Custer Telephone Cooperative, Inc.

Po Box 324

Challis, Id 83226

Or

Email to [kristak@custertel.net](mailto:kristak@custertel.net)

Applicants that are selected for interview will be notified.